

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – May 7, 2025

Chairman Paul Runion called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

Attendance:

Trustees: Paul Runion, Bill Hammer and Ken Green
Fiscal Officer: Lori Kepus
Assistant Fire Chief: Mark Grove (left at 8:03 pm)
Road Supervisor: Jim Busdiecker
Zoning Inspector: Steve Michaelis (left at 8:03 pm)
Guests: Trisha Sands, Linda Landes (both left at 7:30 pm)

GUESTS - Tricia Sands, the Right-of-Way Agent for AFS, on behalf of Toledo Edison was present to inform the Trustees that ODOT has determined that two of their newly installed poles are in the right-of-way and have to be moved back a few feet (2-1/2') for safety reasons. A temporary line (called a shoe fly) will be installed during the process to keep all Edison customers with power. First Energy has decided to move the poles vs. putting up a guardrail.

They will temporarily replace the existing electric poles with larger poles to temporarily provide power to the substation. There will be a total of 4 poles replaced. At the end of the project, Woodville Township will have the right to request the larger poles to be removed and the standard 40' pole would replace these.

One 50' wood pole will be located on the cemetery side between the cemetery fence and the road near the Green property and the other pole will be at the other end of the cemetery as they have determined that this is the most direct way. Toledo Edison will do all restoration of lands and would pay for any damage to the cemetery grounds if that occurs. The work will begin next spring.

Ms. Sands asked the Trustees if they would sign a temporary construction agreement. The Trustees will review the document and address it in the near future.

EMS – No report.

FIRE DEPARTMENT – Fire Chief Tim Schnitker sent the following report:

- I am ordering 200' of 1-3/4" Rubber Hose to replace what was damaged at Martin Marietta. The cost is \$950.00.
- We are trying to go to bid on a building as soon as possible since the building we rent to store our association's inventory has been sold. I will submit the requirements we came up with to you separately to review and make any changes we that may be needed. The Trustees will be asked to be involved in the bid selection and all construction meetings.
- I had the X-3 door put back in order so it can be opened if the generator fails.
- We need to get X-3 (the Tanker) in to get the pump worked on. It will not throttle up all the way.
- An emergency disconnect is still needed on the new fuel pump.
- Dave Miller has returned his personnel file. Copies will be provided to him.

ROAD DEPARTMENT – Road Supervisor Jim Busdiecker reported on the following:

- Dug out a sink hole on TR 40.
- The Trustees unanimously agreed to allow the Road Supervisor to switch to summer hours and work from 6 am to 2:30 pm, Monday through Friday.
- Trustee Runion spoke with Kyle Heins and Kyle said he's not in favor of improving the culvert on TR 56. The water problem out there appears to be clearing up. Jim dug out the corn fodder. The county engineer did say that the ditch does need to be dipped out in a few spots. This can only be accomplished if a few neighbors get together and arrange for that to happen as the Township does not participate in ditch cleaning. Hovis estimated that the project would cost around \$1,200.
- The Trustees unanimously decided to begin to sell various road equipment on the GovDeals auction site. Items include, but not limited to, skid steers and a plow truck.
- Thank you to the Woodville Buckeyes 4H Club who cleaned up along roadways on TR 28 and TR 93. The Trustees decided that a \$150 donation will be made to them instead of paying for miles cleaned.

CEMETERY – Jim Busdiecker reported on the following:

- Now that the rain has stopped, we continue mowing all three cemeteries.
- Will soon begin spring foundations for monuments. We have a large order this spring – 4 veterans, 3 singles, and 5 double lots.
- A deed was issued to Rosemary Titkemeier, Woodville, for two plots and Rick Shaffer, Woodville for 1 plot. The \$400 and \$200 fees were paid.

ZONING – Zoning Inspector Steve Michaelis reported on the following:

- Will be sending notices of violation for trash/debris outside the homes of Andrew Venier, 1238 SR 20, Woodville, Pamela Monroe, 4646 SR 20, Gibsonburg, and June Skaggs, 3669 CR 93, Woodville. They have 14 days to remove the trash/debris or a fine up to \$500 a day could be imposed.
- Trying to setup dates to meet to write a permit for Allan Huss, Scott Brough, and Jason Ohms.
- Most of Roy Whiteheads fence has been installed.
- Progress is being made by Joel Schaffner, SR 23, regarding his home-based business permit conditions.
- Still waiting to hear from Mark Buck regarding his property survey.

FISCAL OFFICER

Lori Kepus presented the Trustees with the Township’s **balanced bank reconciliation** for the month of April, and the updated Fund, Revenue, and Appropriation Status reports.

Below is the April financial report.

April Revenue Received	\$ 968,715.51
April Expenses Paid	\$ 81,030.14
Balance of all Funds as of 4/30/2025	\$ 3,383,762.17

The Trustees decided to rekey the records room door and have Kuns Northcoast Security install a programmable keypad.

The Ohio Public Works Commission emailed the Township and stated that the Issue II 2025 Township Roads Resurfacing Project has been officially approved. The contract cannot be awarded until the agreement is released after July 1.

Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Green made a motion to approve the April 16, 2025 regular meeting minutes. Trustee Runion seconded. All answered yes to roll call.

At 8:45 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.